

# BACHELOR DEGREE– DOCUMENT CHECK LIST

Please send a copy of this Check List with your documents

**Name:**

{ Before sending your documents, please be sure you have all of the following }

\_\_\_ **APPLICATION FORM & YOUR 3 x Passport size PICTURES**

\_\_\_ **C V / PERSONAL RESUME**

\_\_\_ Send your tutor an email indicating which languages you speak

\_\_\_ Notarized copy of **HIGH SCHOOL, BASIC DIPLOMA, REPORT CARD** or **FINAL EXAM**

\_\_\_ Notarized copy of **ID** (Social Insurance, Social Security, Passport, etc.)

\_\_\_ Notarized copy of Diploma or **TESOL** Certificate

\_\_\_ Photocopy of recent **Income Tax form** indicating earnings of less than \$30,000 net (if applying for \$1200 bursary)

\_\_\_ Balance of payment of **tuition fees**

\_\_\_ TESOL Thesis

\_\_\_ **Comprehensive Reading** – Part 1

\_\_\_ **Comprehensive Reading** – Part 2

**COMMENTS: (for internal use only)** \_\_\_\_\_ **EVALUATION FORM**

**USAT**  
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